



# Gaelscoil an Chaistil

## **Dúnghaois Chéad Cabhair** **First Aid Policy**

### **Principles**

As a nurturing school and community, the staff of Gaelscoil an Chaistil feel that procedures should be in place to deal with minor first aid incidents. It is important that children feel cared for and that their physical and emotional needs are fully met while in our care.

### **Statement of Intent**

School staff will take reasonable action as responsible adults, to deal with injuries, etc., that children sustain both indoors and outdoors until the child can, if necessary, receive professional medical treatment.

All children should have their family doctor named on the registration form in case of emergencies

- An injured child must be brought to the member of staff with First Aid training
- Staff must have up to date paediatric first aid training
- Minor wounds will be cleaned with water and cotton wool and a hypoallergenic plasters applied
- Minor burns will be treated with cold water
- If an injury is considered serious by trained staff, the parents or emergency contact will be contacted and the child will be removed from the setting
- If the child's parents or the emergency contact cannot be contacted, the family doctor will be informed and appropriate action taken.
- In the event of an extreme emergency, the local doctors will give assistance, or an ambulance will be called.
- Provided prior consent has been obtain, staff may contact the emergency services before contacting parents, depending on how the seriousness or urgency of the injury.
- All accidents, where the parents have been contacted, will be recorded in the 'Accident Report Book' and the parents informed and asked for a signature
- Please note that whoever is collecting the child will be asked to sign the accident sheet. If this is not the parent, the parent will be asked to counter sign the accident sheet at the first available opportunity. Staff will phone parents in this instance to inform them of the accident.



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## **Head Injuries**

- Gaelscoil an Chaistil recognises that special attention must be paid to injuries to the head
- In the event of a child bumping their head, they will be observed immediately by first aid trained staff who will observe the bumped area and make a judgement on the necessary actions to be taken
- Staff trained in first aid will consider the child and form a description of the situation under the following headings:
  - Does the child appear 'dazed'?
  - How is the child's mood?
  - Does the child appear sleepy?
  - Has the child thrown up?
  - Is there a mark/bump on the child's head?
  - Does the child appear unwell?

Staff will decide what immediate medical attention the injury requires e.g. application of icepack

Staff will contact parents/emergency contact and inform them of the accident and their observations.

Parents/emergency contacts will be asked to make a decision as to whether or not they wish to take the child home.

Please note that there may be instances when staff will insist that the child be brought home based on their observations of the injury.

If child is to remain at school, staff will monitor the child closely using the above mentioned questions as guidelines.

If anything changes, staff will act in accordance with this procedure

Parent/person collecting child will sign accident sheet on collection.

**All emergency numbers will be displayed in the office beside the telephone and will also be brought on any outings involving the children.**